

# Grameenphone Ltd.

Registered Office: GPHouse, Bashundhara, Baridhara, Dhaka-1229

Share Office: Cemex Shimul Trishna Trade Center (3<sup>rd</sup> Floor), Ka-86/1, Progoti Shoroni  
Kuril Bishwaroad, Dhaka-1229

## Notice of the 24<sup>th</sup> Annual General Meeting Virtual Shareholder Meeting

Notice is hereby given that the 24<sup>th</sup> Annual General Meeting (AGM) of Grameenphone Ltd. will be held on **Monday, 19 April 2021 at 10:30 am (Dhaka Time)**. The AGM will be held **virtually by using digital platform** through the following link <https://tinyurl.com/gpagm2021> to transact the following businesses:

## AGENDA

### Ordinary Businesses:

1. Consideration and adoption of the Directors' Report and the Audited Financial Statements of the Company for the year ended 31 December 2020 together with the Auditors' Report thereon.
2. Declaration of Dividend for the year ended 31 December 2020 as recommended by the Board of Directors.
3. Election/Re-election of Directors.
4. Appointment of Statutory Auditors and Corporate Governance Compliance Auditor and fixation of their remuneration.

### Special Business:

As per the article 84 of the Articles of Association of Grameenphone, Directors of the Board are entitled to get allowances for attendance of the meetings in addition to other travelling expenses and these amounts need to be determined by the shareholders in the General Meeting. Accordingly, the following resolution shall be considered and passed with or without modification as ordinary resolution:

"Resolved that each non-executive Director and Independent Director of the Company will be entitled to receive USD 200 or equivalent BDT as allowance per meeting per day for the number of days spent attending the Board and sub-committee meetings of the Company. Each Board and sub-committee meeting will be considered as separate meeting even if held on the same day."

By order of the Board of Directors  
Sd/-

S M Imdadul Haque  
Company Secretary

28 March 2021

### Notes:

- The Members whose names appeared on the Members/Depository Register as on the **"Record Date"** i.e. **17 February 2021** are eligible to participate in the 24<sup>th</sup> Annual General Meeting (AGM) and receive dividend.
- Pursuant to the Bangladesh Securities and Exchange Commission's Directive No. BSEC/CMRRCD/2009-193/12 dated 23 March 2021, the AGM will be virtual meeting of the Members, which will be conducted **via live webcast by using digital platform**.
- The Members will be able to submit their questions/comments and vote electronically 24 hours before commencement of the AGM and during the AGM. For logging in to the system, the Members need to put their 16-digit Beneficial Owner (BO) ID number and other credential as proof of their identity by visiting the link <https://tinyurl.com/gpagm2021>
- The detailed procedures to participate in the virtual meeting and Frequently Asked Questions (FAQs) have been provided in the Annual Report and published on the Investor Relations section of the Company's website at: [www.grameenphone.com](http://www.grameenphone.com)
- We encourage the Members to log in to the system prior to the meeting start time of 10:30 am (Dhaka time) on 19 April 2021. Please allow ample time to login and establish your connectivity. The webcast will start at 10:30 am (Dhaka Time). Please contact +8801711555888 for any technical difficulties in accessing the virtual meeting.
- A Member entitled to attend and vote at the AGM may appoint a Proxy to attend and vote in his/her stead. The "Proxy Form", duly filled, signed and stamped at **BDT 20** must be sent through email to Grameenphone Share Office at [shareoffice@grameenphone.com](mailto:shareoffice@grameenphone.com) no later than 72 hours before commencement of the AGM.
- Pursuant to the Bangladesh Securities and Exchange Commission (BSEC) Notification No. BSEC/CMRRCD/2006-158/208/ Admin/81 dated 20 June 2018, the soft copy of the Annual Report 2020 is being sent to the email addresses of the Members available in their Beneficial Owner (BO) accounts maintained with the Depository. The Members are requested to update their email addresses through their respective Depository Participant (DP). The soft copy of the Annual Report 2020 will also be available on the Investor Relations section of the Company's website at: [www.grameenphone.com](http://www.grameenphone.com)



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Annual Report 2020

